



**DOWNTOWN  
TRACY**  
TRACY CITY CENTER  
ASSOCIATION



**ENTRY FORM**

4<sup>th</sup> of July “The Red, White, and Blue” Parade

Presented by

**Tracy City Center Association**

**Monday, July 4th, 2022, 10:00 a.m.**

**Entry Deadline: 1:00 p.m. Friday, May 20<sup>th</sup>, 2022**

Business or Organization: \_\_\_\_\_

Main Contact: \_\_\_\_\_

Name of Parade Unit: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Application Deadline:** 1:00 p.m. Friday, May 20<sup>th</sup>, 2022

***There is a \$40 fee for each parade entry to be made payable to Tracy City Center Association at the time of application.***

**Return to:**  
Tracy City Center Association  
20 W. 11<sup>th</sup> Street  
Tracy, CA 95376

***Indemnification.** I agree to indemnify, defend and hold harmless the Tracy City Center Association (its elected officials, officers, employees, agents, volunteers) and any community organization co-sponsoring the program from any claims, demands, damages, liabilities, costs and expenses (including court costs and attorney’s fees) for any injury which may be suffered by me or my organization or arising out of or in any way connected with my participation in the program named above.*

Main Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ENTRY CHECKLIST

### Type of entry (Must select only one)

- Float or Trailer Display (car/truck with trailer)
- Walking or Marching Unit
- Decorated Vehicle
- Animal Unit

Provide a brief description of your entry and performance plan (what your entry will be doing):

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Provide a brief narrative of what you would like announced about your organization/entry as your float stops in front of the judge's booth:

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Will your parade unit have an element of sound (music, drums, singing, etc.)?

Yes  No

Will the sound be amplified?  Yes  No  N/A

Please describe the music/sound: \_\_\_\_\_

Will your parade unit have a motorized vehicle (golf cart, tractor, truck, car, etc.)?  Yes  No

*If YES: 1) you are required to submit a copy of the vehicle's insurance policy with a minimum of \$300,000 in limits with your application. This also applies to trailers that are being pulled. 2) Please provide a copy of the Driver's License from the person driving the vehicle.*

Will your motorized parade unit have people on it?  Yes  No

Approximately how many people will be on this motorized unit? \_\_\_\_\_

Will your parade unit include animals?  Yes  No

Please describe the number and type of animals in your unit:

You are directly responsible for cleaning up animal waste for your unit. Please provide the name of the person responsible for cleaning up animal waste for your float/parade unit:

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Total number of people in your unit (on and off motorized unit): \_\_\_\_\_

## PARADE RULES AND REGULATIONS

Entrants must observe all applicable rules and regulations. The Tracy City Center Association reserves the right to remove any entrant not conforming to the rules and regulations or any entrant refusing to follow instructions of police or parade officials. All entries must be approved by the Tracy City Center Association.

1. Deadline for parade entries is 1:00 p.m. on Friday, May 20<sup>th</sup>, 2022.  
The non-refundable \$40 fee is due at the same time entry applications are submitted.
2. All parade entries should follow the theme: **The Red, White, and Blue.**
3. All entries must be decorated.
4. Floats may not exceed 50 feet in length, 12 feet in width, and 20 feet in height.
5. All entries must be in staging area by your allocated staging time or risk elimination. The staging area is located near the corner of 10<sup>th</sup> Street and A Street.
6. The person (must be over 21 years old) signing the parade entry form must be present at the time of float/parade unit inspection.
7. A parade inspector will check your parade unit at 9:30 a.m.
8. **“Parade Rules and Regulations”** must be signed by the person in charge of the entry and must be in their possession at the time of inspection. A signed copy must also be attached to the signed application.
9. There must be an adult riding on the float/parade units that have children riding on them at all times.
10. Throwing of candy or any object from parade entrants will not be allowed. Handing out candy or objects to the crowd is permitted by walkers only.
11. Parade participants must have their own liability insurance.
12. You must provide proof of vehicle liability insurance with parade application and must have a copy on hand for the entry inspectors to see.
13. It is the responsibility of parents with children participating in the parade to make necessary arrangements to have children met and picked-up at designated points.
14. **A fire extinguisher** is required to be on every float/parade unit for safety reasons.
15. No one will get on or off a float/parade unit once it has started down the parade route. No dangling of legs over edges of the float/parade unit will be allowed for safety reasons.
16. No parade participant will be allowed to possess a loaded firearm at any time.
17. No type of abusive language or signs will be allowed.
18. Parade monitors will be stationed throughout the route. Please follow their directives to maintain parade flow and safety.
19. The parade route will head East on 10th from A Street, and South on Central to the Downtown Plaza.
20. All floats/parade units must continue West on 6<sup>th</sup> Street where the parade will disburse.
21. **NO SMOKING OR ALCOHOLIC BEVERAGES WILL BE ALLOWED ON ANY PARADE UNIT AT ANY TIME BEFORE OR DURING THE PARADE.**

I, \_\_\_\_\_, a representative (over the age of 21) of the \_\_\_\_\_ parade unit, have read the above PARADE RULES AND REGULATIONS and agree to follow the rules and regulations or risk being removed from the parade.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# TRACY CITY CENTER “The Red, White, and Blue” PARADE

The parade inspection committee will be checking each entry at the staging area for compliance to the rules.

If at any time leading up to or on parade day, the weather/street conditions are deemed unsafe, the parade will be cancelled.

I hereby certify that I have read the rules and regulations and agree to abide by them. I will have a copy of these rules in my possession during the parade. I further understand and acknowledge that a non-refundable fee of \$40 is to be made payable to Tracy City Center Association along with my application.

**I understand that the Tracy City Center Association cannot be held responsible for theft, damage or injury, and I have read, accepted and agree to follow the rules and regulations governing this event.**

\_\_\_\_\_  
Print Name of Main Contact

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Float/Parade Unit

Please mail this signed form with application to:

Tracy City Center Association  
20 W. 11<sup>th</sup> Street  
Tracy, CA 95376

**FOR OFFICE USE ONLY**

**Date Received** \_\_\_\_\_ **Received By** \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> Completed Entry Form & Payment    | <input type="checkbox"/> Completed Entry Check List                         |
| <input type="checkbox"/> Signed Rules and Regulations Page | <input type="checkbox"/> Copy of Driver's License and Insurance (if needed) |

# PARADE RULES AND REGULATIONS

## **KEEP THIS COPY IN YOUR POSSESSION**

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# **SAFETY GUIDELINES FOR THE TRACY CITY CENTER ASSOCIATION HOLIDAY PARADE**

**KEEP THIS COPY IN YOUR POSSESSION**

## **VEHICLE SAFETY:**

1. Drivers of floats must be at least **21** years of age and have a LICENSE TO OPERATE THE VEHICLE BEING DRIVEN. PROOF OF INSURANCE IS REQUIRED FOR ALL VEHICLES.
2. NO CANDY OR OTHER ITEMS WILL BE THROWN FROM ANY ENTRY. USE WALKERS TO HAND ITEMS OUT TO SPECTATORS.
3. AN ADULT MUST BE PRESENT WHEN CHILDREN ARE RIDING AN ENTRY. SAFETY RAILS, BARRIERS, OR ROPES CAN BE HELPFUL IN PREVENTING A FALL FROM AN ENTRY.
4. ALL VEHICLES AND/OR VEHICLES PULLING A FLOAT WILL HAVE A DRY CHEMICAL ABC RATED FIRE EXTINGUISHER. THE EXTINGUISHER CAN BE LOCATED IN THE TOW VEHICLE.
5. NO REFUELING OF GENERATORS WILL BE ALLOWED ONCE THE PARADE IS IN MOTION.

## **PERSONAL SAFETY OF FLOAT RIDERS:**

1. MAKE SURE THERE ARE NO COMBUSTIBLE OR FLAMMABLE MATERIALS NEAR THE EXHAUST.
2. ALL TOW VEHICLES OR FLOATS USING GENERATORS IN A CONFINED SPACE, SUCH AS IN THE BED OF A PICK-UP WITH A TOPPER SHELL OR CAMPER, WILL NOT HAVE ANY RIDERS INSIDE.
3. NO FIREWORKS OR PYROTECHNICS ALLOWED ON ANY TOW VEHICLE OR ENTRY.
4. THERE WILL BE NO CONSUMPTION OR POSSESSION OF NEITHER ALCOHOL NOR SMOKING BY ANYONE RIDING ON AN ENTRY.
5. FLOAT DECORATIONS WILL NOT INTERFERE WITH THE DRIVER'S FIELD OF VISION OR THE OPERATION OF ANY VEHICLE LIGHTS OR SAFETY FEATURES.
6. IF THERE IS ANY POTENTIAL FOR INCLEMENT WEATHER, BE SURE THAT ADDITIONAL WARM CLOTHING OR BLANKETS ARE AVAILABLE FOR THOSE RIDING ON VEHICLES OR FLOATS.
7. FLOAT RIDERS SHALL NOT HAVE THEIR FEET HANGING OVER THE SIDES OF THE ENTRY. PARTICIPANTS MUST STAY ON FLOATS AT ALL TIMES ONCE THE PARADE IS IN MOTION.

## **ELECTRICAL AND GENERAL SAFETY:**

1. WE RECOMMEND THAT ALL ENTRIES BE DECORATED TO FIT THE THEME "THE RED, WHITE, AND BLUE". ALL DECORATIONS MUST BE "FM" APPROVED.
2. ALL EXTENSION CORDS SHOULD BE RATED TO CARRY THE CURRENT LOAD AND HAVE GROUING TYPE PLUGS IN PLACE.
3. ALL PLUG CONNECTIONS WILL BE WRAPPED IN TAPE TO PREVENT THEM FROM COMING APART OR ALLOWING MOISTURE FROM GETTING INTO THE CONNECTION.
4. POWER STRIPS SHOULD BE MADE WATERPROOF BY WRAPPING THEM IN PLASTIC.
5. HIGH INTENSITY FLOODLIGHTS SHOULD BE KEPT AWAY FROM FLAMMABLE OR COMBUSTIBLE MATERIALS AND DECORATIONS.
6. ALL FLOATS WILL BE INSPECTED PRIOR TO THE START OF THE PARADE. THE FLOAT INSPECTORS WILL TRY TO ASSIST; IF POSSIBLE, HOWEVER YOU SHOULD HAVE YOUR FLOAT READY TO GO BEFORE ARRIVING AT THE DESIGNATED STAGING AREA.
7. SOME HELPFUL ITEMS TO BRING ALONG ARE TWINE, ROPE, ELECTRICAL AND DUCT TAPE, STAPLE GUN, HAMMER, NAILS, CORDLESS DRILL AND DECK OR SHEETROCK SCREWS.